

Template Intention to sublet in Switzerland



We're happy to provide this template 'Intention to sublet' free of charge.

This is a text template that you can copy/paste in an email or letter.

If you are still looking for the right subtenant, simply list your property on our website free of charge:

>> www.ums.ch

UMS Ltd.

Temporary Housing Switzerland

**Your specialist for furnished
apartments & temporary housing in
Switzerland.**

We will be happy to support you, take care of the paperwork for you and check your subtenant.

[Address of your landlord
or building management]

[Your address]

[Place, Date]

Intention to sublet

Dear

I intend to sublet my property [insert description of your property here] for the period from [planned start of sublease] until [insert planned end of sublease] because I [insert reason for sublease here].

I have advertised my property with UMS Ltd. - Temporary Housing on www.ums.ch.

UMS carries out a security check on interested parties before the contract is signed, prepares the sublease contract and advises me on organizational and general questions about subletting in order to allow that the sublease process runs smoothly.

I demand CHF [insert the rent agreed in the contract here] rent per month. This rent includes all additional property expenses, the complete furnishing and [list additional items here: internet, telephone, TV fees, etc.].

Once a sublease contract has been concluded, I will send you a copy of the contract.

I assume this is OK for you; if you have any concerns, please let me know.

Yours sincerely,